



PAKISTAN TEA  
ASSOCIATION

## PAKISTAN TEA ASSOCIATION

PROGRAMME FOR ELECTION 2019-2020  
OF EXECUTIVE COMMITTEE MEMBERS, PTA

Election of Executive Committee	:	23-Sep-19
Election of Office Bearers	:	28-Sep-19
Annual General Meeting	:	30-Sep-19

S. No	ELECTION SCHEDULE	DATE	DAY
1	Circulation/Display of election schedule on Notice Board/Website with a copy to Regulator of Trade Organizations.	10-Jul-19	Wednesday
2	Changes, if any, regarding name of representative appearing in the list of voters shall sent to the Secretary General along with necessary proof of eligibility within three days of the announcement of Election Schedule.	15-Jul-19	Monday
3	Secretary General shall display within seven days of the announcement of Election Schedule the provisional list of all members eligible to vote along with their national tax number, sales-tax-registration number, if applicable, the name and national identity card number of their representative.	22-Jul-19	Monday
4	The members who have any objection to the entries in the list of voters shall send their objections in writing to the Secretary General within seven days of the issuance of the voters list.	29-Jul-19	Monday
5	Intimation of action on the objections by the Secretary General within five days from receipt of objections.	03-Aug-19	Saturday
6	Person aggrieved by the decision of the Secretary General may make a representation, within three days.	06-Aug-19	Tuesday
7	Election Commission which shall decide the representation within three days.	9-Aug-19	Friday
8	Appeal against the decision of the Election Commission or in case the Election Commission fails to decide within the stipulated time provided under preceding clause (three days) any person aggrieved by its decision may appeal to the Regulator or Trade Organizations within three days.	16-Aug-19 (11 Aug. Sunday, 12, 13 & 14 Eid ul Azha Holidays)	Friday
9	Decision of Regulator of Trade Organizations (shall be deemed to be final)	23-Aug-19	Friday
10	Within two days of the decision of the Regulator the final voters list shall be issued.	26-Aug-19	Monday

Registered Office: Suite 303 Business Plaza, Mumtaz Hasan Road, Off. I.I. Chundrigar Road, Karachi.

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11	Within four days of the display of the final list of voters any person who is eligible to contest the elections for the vacant post, shall send his nomination to the Secretary General duly proposed and seconded by a duly registered voter and signed by the candidate.	30-Aug-19	Friday
12	Within twenty four hours of receipt of nomination papers, a copy of the final list of voters shall be provided to each contesting.	31-Aug-19	Saturday
13	The Nomination papers shall be scrutinized and list of candidates shall be displayed within twenty four hours of the last date of receipt of nomination papers.	2-Sep-19	Monday
14	The objections, if any, to the nominations of the candidates can be filled to the Election Commission within twenty four hours of issuance of the list of candidates.	3-Sep-19	Tuesday
15	Decision of Election Commission (within three days)	06-Sep-19	Friday
16	Any candidate aggrieved by the decision of the Election Commission may file appeal to the Regulator within two days.	<b>11-Sep-19 8 Sept. Sunday, 9 &amp; 10 Muharram Holidays</b>	Wednesday
17	Decision of Regulator of Trade Organizations which shall deemed to be final.	13-Sep-19	Friday
18	Withdrawal of Nominations.	14-Sep-19	Saturday
19	Within two days of the decision of the Regulator the Election Commission shall issue the final list of candidates.	17-Sep-19	Tuesday
20	Within five days of display of the final list of candidates, the election of Members of Executive Committee will be held.	23-Sep-19	Monday
21	Within two days of the election, any person elected as Members of Executive Committee shall send his nomination for election as an Office Bearers (Chairman, Senior Vice Chairman, and Vice Chairman) duly proposed and seconded by an elected Executive Committee member and signed by the candidate to the Election Commission.	25-Sep-19	Wednesday
22	The nomination papers shall be scrutinized by the Election Commission and list of candidates shall be displayed within twenty four hours of the last date of receipt of nomination papers.	26-Sep-19	Thursday



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23	Within two days of display of final list of candidates, the polling for election of Office Bearers (Chairman, Senior Vice Chairman, and Vice Chairman) shall be held.	28-Sep-19	Saturday
24	The final result shall be officially announced at the Annual General Meeting of the Association.	30-Sep-19	Monday

**VENUE :**

Pakistan Tea Association Business Plaza Karachi

Polling Hours: 10:00 A.M. to 02:00 P.M and 03:00 P.M. to 05:00 P.M.

Lunch/Prayer's Break 02:00 to 3:00 P.M.

**NOTE:**

During entire election process Pakistan Tea Association office timings should be follow:

Monday to Saturday: 09:00 a.m. to 5:00 p.m.

Friday: 09:00 a.m. to 12:30 p.m.

(AFTAB ALI)  
Secretary General



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10<sup>th</sup> July, 2019

Dear All Member,

**SUB: ANNUAL GENERAL MEETING 2019-20**

We would like to inform you that the Annual General Meeting will be held on 30<sup>th</sup> September 2019, at 3:30 pm at registered office Pakistan Tea Association. Suite 303, Business Plaza, Mumtaz Hassan Road, Off. I.I. Chundrigar Road, Karachi.

**The meeting will start with Recitation from the Holy Quran-e-Pak.**

**AGENDA OF THE MEETING AS FOLLOWS:**

- ❖ To Confirm the minutes of last AGM 29<sup>th</sup> September, 2018.
- ❖ To Adopt Audited Accounts for the year 2018-19.
- ❖ To announce the Result of Elections for the Member of Executive Committee held on 23<sup>rd</sup> September & for Office Bearers held on 28<sup>th</sup> September 2019.
- ❖ To Appoint Auditor for current year 2019-20 and fix their remuneration.
- ❖ Any other matter with the permission of chair as per policy framed by the Executive Committee.

Best Regards,

**(AFTAB ALI)**  
Secretary General

